

ITALIAN
A1
Reschedule an appointment

Description of Test Task*

The task described here was provided by the renowned test institution telc (Germany). Telc test tasks have been subject to the ALTE auditing procedures. In the MERLIN project, all written learner productions were re-rated by especially trained telc raters who used the MERLIN rating grid. It should be noted that the descriptions below refer to these post hoc rating procedures, not to the original marking inside the test institutions.

Report on analysis of	Writing
Target language of this test	Italian
Target level (CEFR) of this test	A1
Task number/name	Espressione scritta, Parte B, 1385-S10-020100

General Information - the whole original test

1	Total test time	Ca. 95 minutes
2	Purpose	General proficiency

3 Examination background

High stakes test developed by telc.

4 Candidature

Adult language learners

5 Structure of the test

Language Elements, Listening, Reading, Writing, Speaking

*The original template for this grid was developed by ALTE members. www.alte.org

General Information - the writing component

6	Number of tasks in the writing paper	2
7	Total component time	15 minutes
8	Integration of skills	Reading and writing
9	Channel	Handwritten
10	CEFR level of this component	A1

11 The writing component format

Open writing task

12 Specific Information - example task

Candidates receive a short description of a contextualised communicative task such as the composition of a short e-mail to a friend and the postponing of an appointment. Three additional points and four linguistic suggestions found in a box below the task help candidates structure their texts. Candidates are reminded to write two to three short sentences addressing each point for a total of about 30 words.

13 Mark distribution in MERLIN

n.a.

14 Task rating in MERLIN

The test was rated on the basis of the MERLIN rating grid which is directly related to the CEFR levels. The grid is available on the MERLIN platform.

15 Effective level

Telc test tasks have been subject to the ALTE auditing procedures. The test publisher is a member of ALTE.

*The task analysis is based on the “[CEFR Grid for Writing Tasks v. 3.1 \(presentation\)](#)”. The original template for this grid was developed by ALTE members: www.alte.org. For explanations of the numbered items in the grid please refer to “Notes on the task descriptions”.

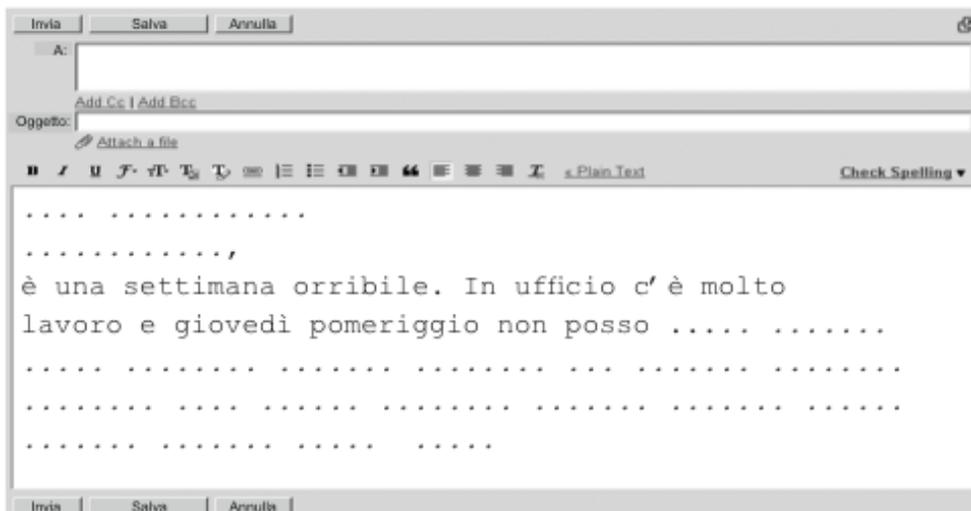
16 Sample task:

5 Espressione scritta, Parte B

Oggi è martedì. Questa settimana c'è molto lavoro in ufficio. Giovedì pomeriggio avete un appuntamento con il vostro amico Daniele. Ma il vostro capo ha organizzato una riunione giovedì pomeriggio e non avete tempo per incontrarvi con Daniele. Scrivete una breve email al vostro amico per:

- spiegare perché non potete incontrarvi con lui giovedì pomeriggio
- proporre un altro giorno per il vostro incontro: sabato sera
- proporre di andare a cena in un ristorante thailandese

Scrivete una o due frasi brevi per ogni punto (circa 30 parole). Nel modulo sotto potete trovare qualche aiuto. Inoltre potete trovare anche altri aiuti nel riquadro dei suggerimenti linguistici. Scrivete la vostra email sul **foglio verde delle risposte S6**.


SUGGERIMENTI LINGUISTICI

- Andiamo a cena...?***
- Andiamo a ...?***
- Come stai ...?***
- Hai voglia di ...?***

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i) Task input/prompt		
17	Language of input/prompt	Italian
18	CEFR level of input/prompt	A1
19	Time permitted or suggested for this task	15 minutes
20	Control/guidance	Semi-controlled
21	Content	Specified
22	Genre	E-mail
23	Rhetorical function(s) of input	Describing facts, explaining, expressing regret
24	Imagined audience	Friend
25	Mode of input/prompt	Written
26	Topic or theme of input	Free time / entertainment
27	Integration of skills for input	Reading

ii) Response (description of written response elicited by the prompt(s)/input)		
28	Number of words expected	n.a.
29	Rhetorical function(s) expected	Explaining, cancelling / suggesting an appointment, expressing regret, greeting
30	Text purpose	Referential, emotive, conative, phatic
31	Register	Unmarked to informal
32	Domain	Private
33	Grammatical competence expected	A1
34	Lexical competence expected	A1
35	Discoursal competence expected	A1
36	Authenticity: situational	High
37	Authenticity: interactional	High
38	Cognitive processing	Reproduction of known ideas
39	Content knowledge required	Personal/everyday life knowledge areas

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iii) Rating of Task in the MERLIN project		
40	Known criteria	MERLIN rating grid
41	Task rating method	Analytical scale
42	Assessment criteria	Grammatical accuracy, lexical range & accuracy, coherence/cohesion, orthography, sociolinguistic appropriateness, task fulfilment
43	Number and combination of raters	Each test was rated by a trained rater; 10% of the tests were double-rated. The double-ratings serve as a link to calculate a fair average, i.e. to adjust test results to rater severity/lenience. Please note that telc generally provides double-ratings.